



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS  
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**  
(Formerly known as National Institute for the Mentally Handicapped)  
(Department of Empowerment of Persons with Disabilities (Divyangjan))  
Ministry of Social Justice & Empowerment, Govt. of India  
MANOVIKAS NAGAR, SECUNDERABAD – 500 009  
An ISO 9001:2015 Institution



**EMPLOYMENT NOTICE NO. 01/2023**

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), an autonomous body under the Ministry of Social Justice & Empowerment invites applications, in the prescribed format, from the eligible candidates for the following regular posts to be filled by direct recruitment at NIEPID, Secunderabad.

<b>REGULAR POSTS TO BE FILLED ON DIRECT RECRUITMENT BASIS</b>				
<b>Sl. No</b>	<b>Name of the post with scale of pay</b>	<b>No. of posts / Category</b>	<b>Age limit</b>	<b>Required qualifications</b>
<b>NIEPID, SECUNDERABAD</b>				
01.	Lecturer in Speech Pathology & Audiology (Level-10) 7 <sup>th</sup> CPC	01/UR	45 years	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. M.Sc. in Audiology and Speech Therapy.</li> <li>2. Two years teaching research or therapy experience in rehabilitation of hearing handicapped.</li> </ol> <p><b>Desirable:</b></p> <p>Experience in developing training schedules and manuals for rehabilitation.</p>
02	Accounts Officer (Level-07) 7 <sup>th</sup> CPC	01/UR	45 years	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Degree of a recognized University.</li> <li>2. At least 5 years' experience as Section Officer (Audit &amp; Accounts), Jr. Accounts Officer, Civil Accounts Officer in Central Govt./ autonomous body/ Public Undertaking, etc.</li> </ol> <p><b>Desirable:</b></p> <p>Pass in S A S examination.</p>
03.	Stenographer (Level-4) 7 <sup>th</sup> CPC	01/ Reserved for SC	28 Years	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. SSLC/Matriculation or equivalent examination</li> <li>2. Typewriting (English) 40 W.P.M</li> <li>3. Shorthand (English) 100 W.P.M</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Atleast 3 years experience</li> <li>2. Graduate with English as one of the papers</li> </ol>

04.	Junior Accountant (Level-4) 7 <sup>th</sup> CPC	01/ UR	35 Years	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. B.Com</li> <li>2. Minimum three years of experience in independently handling Establishment matters, Accounts/Cash of which minimum one year experience in Government or Semi Government Establishments.</li> </ol> <p><b>Desirable:</b> M.Com or Inter C.A/Inter ICWA.</p>
05	LDC/Typist (Levl-02) 7 <sup>th</sup> CPC	02/UR	18-27 Years	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. 12<sup>th</sup> Class or equivalent qualification from recognized board or University</li> <li>2. A typing speed of 30 wpm in English or 25 wpm in Hindi on manual type writer OR A typing speed of 35 wpm in English or 30 wpm in Hindi on Computer (35 wpm and 30 wpm correspond to 10500 KDPH/9000 KDPH on an Average of 5 key depressions for each word)</li> </ol>
06	Library Clerk (Levl-02) 7 <sup>th</sup> CPC	01/UR	18 - 28 Years	<p><b>Essential :</b></p> <ol style="list-style-type: none"> <li>1. SSLC/Matriculation or Equivalent examination</li> <li>2. Typewriting (English)40 wpm.</li> <li>3. One year experience in Library/Counter</li> </ol> <p><b>Desirable:</b> Certificate course in Library Science(for Library clerk)</p>

**CONTRACTUAL POSITIONS AT CROSS DISABILITY EARLY INTERVENTION CENTRES AT NIEPID HQS AT SECUNDERABAD, COMPOSITE REGIONAL CENTRE FOR SKILL DEVELOPMENT, REHABILITATION & EMPOWERMENT OF PERSONS WITH DISABILITIES, NELLORE, DAVANGERE AND RAJNANDGAON**

This Institute also invites applications, in the prescribed format, from the eligible candidates for the following posts to be filled on contractual basis for Cross Disability Early Intervention Centres at NIEPID HQs at Secunderabad, Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities located at Nellore, Andhra Pradesh, Davangere, Karnataka and Rajnandgaon, Chattisgarh as per the details given below:-.

Sl. No.	Name of post	No of posts at				Qualifications/ Experience	Consolidate d Salary per month
		NIEPID HQs	CRC, N	CRC, D	CRC, R		
1.	Clinical Psychologist/ Rehabilitation Psychologist	01	01	01	01	M.Phil in Clinical Psychology (or) M.Phil in Rehab. Psychology	Rs.40,000/-

2.	Occupational Therapist	01	01	01	01	B.O.T with 2 years experience	Rs.35,000/-
3.	Audiologist and Speech language Pathologist (ASLP)	01	00	01	00	B.Sc.(ASLP) (or) B.A.(ASLP) with 2 years experience	Rs.35,000/-
4.	Special Educator (ID) (Preference will be given to those having cross disability experience)	00	00	01	00	B.Ed.SE(ID) with 3 years experience	Rs.35,000/-
5.	Special Educator(HI/VI) (Preference will be given to those having cross disability experience)	00	00	01	00	B.Ed.SE(HI)/ B.Ed.SE(VI) with 3 years experience	Rs.35,000/-
6.	Early Interventionist	00	01	01	01	M.Sc.(DS) (or)PGDEI	Rs.35,000/-
7.	Physiotherapist	01	00	01	00	B.P.T with 2 years experience	Rs.35,000/-
8.	Nurse	00	00	00	01	Any Graduate in Nursing with 2 year experience	Rs.30,000/-
9.	Trained Caregiver	03	03	02	03	Middle pass with care given trainin gprogramme/ CBID certificate	Rs.20000/-
10	Activity Teacher (Part-time)	01	01	01	00	DECSE(ID) (or) D.Ed.SE (ID)	Rs.15,000/-
11.	Visiting Medical Consultant (Paediatrics)	01	01	01	01	MBBS with MD/ DNB in Pediatrics	Rs.2500/- per visit (4 visits maximum in a week)
12.	Visiting Medical Consultant (Psychiatry)	01	01	01	01	MBBS with MD/ DNB in Psychiatry	Rs.2500/- per visit (4 visits maximum in a week)
13.	Visiting Medical Consultant (Ophthalmology))	01	01	01	01	MBBS with MD/ DNB in Ophthalmology	Rs.2500/- per visit (4 visits maximum in a week)
14.	Visiting Medical Consultant (Neurology)	01	01	01	01	MBBS with MD/ DNB in Neurology	Rs.2500/- per visit (4 visits maximum in a week)
15	Visiting Medical Consultant (Dental)	01	01	01	01	MDS	Rs.2500/- per visit (4 visits maximum in a week)

16.	Visiting Consultant (Orthopedics)	Medical	01	01	01	01	MBBS with MD/ DNBin Orthopedics	Rs.2500/- per visit (4 visits maximum in a week)
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**GENERAL TERMS & CONDITIONS:**

- (a) The applicant must be a citizen of India.
- (b) All applicants must fulfill the essential qualifications for the posts and other conditions stipulated in the notification as on the last date for receipt of applications.
- (c) The candidates selected on direct recruitment for the regular posts will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f.01.01.2004.
- (d) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must send their application THROUGH PROPER CHANNEL. This Institute employees are also required to submit that applications through proper channel.
- (e) The envelope containing the application should be superscribed as Application for the post of “\_\_\_\_\_ (Regular/contractual)”. Also the post applied for and Serial No. of the post as per notification should be clearly mentioned in the application form in the space provided and should also clearly indicate the Institute/Centre/Regular/contractual for which application is being submitted. Applications that are received without such indication are liable to be rejected.
- (f) The filled in applications, in the prescribed format, along with the self-attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, NIEPID, Manovikas nagar, Secunderabad-500009 **by 28.04.2023**. Applications received late/incomplete or not in prescribed format and not mentioning the post applied along with Sl. No., regular/contractual will not be considered. No correspondence will be entertained in this regard.
- (g) Mere possessing the EQ will not entail any candidate a right to be considered eligible for the post. The final list of candidates called for interview/written test is based on the short-listing of candidates by a duly constituted Screening Committee. Only short-listed candidates will be communicated and no interim correspondence will be entertained.
- (h) The candidates should possess valid RCI/MCI registration as on the last date of receipt of application for the posts at Sl.No. 1 (Regular post) & 1 to 6 and 10 (contractual posts).
- (i) Age, qualifications and experience will be reckoned as on the last date for receipt of applications. Legible copies of all certificates must be attached with the applications. Relaxation in upper age limit is applicable as per the norms of GOI to SC/ST/OBC/ PH/Ex-Servicemen/employees already working in Central Government Departments for regular posts. The cut off date for determining eligibility of age will be as on the last date of submission of applications
- (j) For contractual posts, the maximum age limit will be 56 years (age shall be reckoned as on closing date of receipt of application).

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- (k) Demand Draft (non-refundable) of Rs.500/- drawn on any Nationalized Bank in favour of Director, NIEPID should be submitted along with the application. No fee is prescribed for candidates belonging to SC/ST/Women/PH/category. The candidate should clearly mention their name & post applied for on the back side of DD. The applications not accompanied by the required DD or the applications that are received without specifying the post applied for, will not be considered.
- (l) The posts are to be filled on direct recruitment basis as per the rules.
- (m) The Institute reserves right to accept or reject the application without assigning any reasons. Canvassing in any manner will disqualify from the selection process.
- (n) Any alterations/modifications to the notification/terms & conditions will be issued by way of addendum notification on the Institute's website only.
- (o) The pay and allowances etc. are admissible as per rules of the Institute.
- (p) All educational/professional/technical qualifications should be from a recognized Board/University.
- (q) The relevant essential experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (r) The selection procedure for Group 'A' posts will be as per NIEPID norms. The selection for the Group 'B' & 'C' posts will be done based on merit as per the criteria approved by the Ministry vide Letter F.No.14-13/2015-NI, dated 11.07.2017 by dispensing the interviews as per the instructions of the DOPT vide OM.No.39020/01/2013-Estt(B)-Part, dated 29.12.2015.
- (s) Positions that are being filled on contractual basis for a period of eleven months and extendable on the basis of satisfactory performance/requirement for another eleven months, a day break in between, as fresh engagement. The candidates have no right to claim for permanency. The selected candidates will be governed by the rules of NIEPID.
- (t) The reservation policy will be strictly followed as per GOI rules.
- (u) The prescribed application form may be downloaded from the website.

**Sd/-  
DIRECTOR (Offg.)**

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