

I/211576/2023



## SOUTHERN RAILWAY

No: P(GS) 608/XII/GDCE/Steno/Gr.III

Headquarters Office,  
Personnel Branch,  
Chennai – 600 003.

**Date: 06/04/2023.**

**CAO/CN/MS&ERS,SDGM&CVO,CPRO,PCPO/ICF,PCE,PCME,PCOM,PCCM,  
PCSTE,PCEE,PCSO,PCSC,PFA/MAS,CCO,CCM/PM,CCM//Rates/MAS,  
CCM/Claims/TPJ,PCMM/PER,PCMD/MMC/MAS,MTP/MS,CE/MTP,CPD/RE/MS,  
CWM/LW/PER,CW/PER,  
GOC&S&T/PTJ,CEWE/PER,CSTE/CN/MS,FA&CAO/T/MAS,GM/ST/MMC/MAS,  
MD/RH/PER, DRM/P/MAS, TPJ, MDU,PGT,TVC,SA,Sr.DFM/MAS,TPJ,MDU,SA,PGT,TVC,  
Secy to GM,DGM/G/MAS,  
Dy.CE/EWS/AJJ, MPS/RPM, Dy.CMM/GSD/PER,MSD/PER, Dy.CEO/HQrs/MAS,  
Dy.CPO/CW &LW/PER,APO/Stores/PER,  
WPO/ GOC,S&T/PTJ,  
APO/RE/MS,APO/CN/MS & ERS , SPO/EWS/AJJ, CSTE/Proj/MMC/MAS,  
DGM/Law/MAS,Chairman/RRB/MAS,TVC, GM/IRCTC/Chennai,  
Addl.Registrar/RCT/MAS,ERS,The Chairman/RRC/MAS**

Sub: General Departmental Competitive Examination for filling up of 50% of the net Direct Recruitment Quota vacancies in the category of Stenographer Gr.III (English) in pay Matrix Level-4 (Grade Pay Rs.2400/-) – reg.

- Ref: 1. Railway Board's letter No: E(NG)1-2011/PM 1/2 dated:16.09.2014 (RBE No: 101/2014).  
2. Railway Board's letter No: E (NG) 1/2018/PM 1/23 dated:28.10.2019 (RBE No: 182/2019).  
3. Railway Board's letter No: E (NG)1-2020/PM 1/9 dated:10.01.2022 (RBE No: 02/2022)

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1. It is proposed to fill up 50% of the net Direct Recruitment Quota vacancies in the category of Stenographer Gr.III (English) in Pay Matrix level – 4 ( Grade Pay Rs.2400/-) in Southern Railway through General Departmental Competitive Examination (GDCE) through ONLINE APPLICATION. Please note that Offline application is not permitted for applying against this Notification.

2. The details of posts in the category of Stenographer Gr.III (English) for which GDCE is to be conducted is as under:

SC	ST	OBC	UR	TOTAL	PwBD
05	05	04	10	24	1

(The Vacancy earmarked for PwBD is for (a) Category with functional classification of Blindness & Low Vision).

I/211576/2023

3. In terms of Board's instructions "only employees working in Lower Grade than the Grade for which GDCE is held will be allowed in the GDCE for Stenographer Gr.III (English).

4. All the serving regular Group 'C' & 'D' employees of Southern Railway working in all Departments/Units of Headquarters/Divisions/Extra Divisions, Construction Units & ICF/PER in Pay Matrix Level – 3 (GP. Rs.2000/-) or below i.e. Pay Matrix Level – 1 or 2 or 3 (GP Rs.1800/-, Rs.1900/-, Rs.2000/-) (except RPF/RPSF) with the following educational qualification and age are eligible to apply.

(a) Educational Qualification/ Technical Qualification:	12 <sup>th</sup> (+2 stage) or equivalent examination from a recognised Board/University. The shorthand speed of 80 words per minute (w.p.m) for a duration of 10 minutes with transcription time of 50 minutes and within the prescribed age limit are eligible to apply.
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(b) Maximum age limit as on 06.04.2023:

Community	SC/ST	OBC	UR
(Age in years)	47	45	42

5. (a) Eligible Group 'C' & 'D' regular employees may submit their applications through ONLINE only by visiting website [www.rrcmass.in](http://www.rrcmass.in). Any information given in the Online applications, if found false or incorrect at a later stage will result in disqualification of candidates, apart from initiation of disciplinary action.

(b) The last date & time for submission of application in RRC/Chennai website [www.rrcmass.in](http://www.rrcmass.in) is 08.05.2023 at 23.59 hours and SACROSANCT". There is no need to upload the attested copies of certificates in proof of their passing/matriculation, +2/Pre-Degree and Degree in any discipline for educational qualifications and community Certificate in the case of SC/ST/OBC, which will be called and verified for the qualified candidates during documents verification.

(c) However, after filling up all columns in the application portal in [www.rrcmass.in](http://www.rrcmass.in) the candidates have to take a printout of their application by clicking the 'Print' option and (i) affix a recent passport size colour photo (ii) append Signature in the column provided and (iii) get Immediate Supervisor's certification in the space indicated in the printout.

(d) Upload the Immediate Supervisor Certified Print out of the Application (after affixing candidate's Photo and appending Candidate's signature), in PDF format as a single file for completion of submission of Applications before closing date i.e., 08.05.2023 at 23.59 hours.

6. The applications submitted will be treated as "invalid/ineligible" on the following grounds.

1. Applications without uploading of PDF File with Immediate Supervisor's certification.
2. Incomplete/ineligible applications as mentioned in Para 5(c).
3. Applications unsigned/Signed in capital letter.
4. Applications of over aged candidates.

I/211576/2023

7. a) As the vacancies of Stenographer Gr.III (English) under GDCE are assessed covering all Divisions/Units of Southern Railway, the employees who are selected are liable to be posted to any Division/Units of Southern Railway. Those who are not willing for posting involving transfer, need not apply.

b) The allotment of Division of the selected employees will be at the discretion of the Administration, subject to availability of GDCE quota vacancies. The applicants cannot claim for posting as per their choice.

8. The GDCE for the post of Stenographer Gr.III (English) will consist of Written/online examination, Stenography speed test 80 W.P.M, verification of certificates and medical examination. The panel will be formed strictly in the order of merit. The standard of the written/Online examination under GDCE shall be that prescribed for Direct Recruitment Quota on open competition for this post.

9 Only those candidates who secure the requisite qualifying marks in the written/online examination and stenography speed test 80 W.P.M are eligible to be empanelled for appointment as Stenographer Gr.III (English) on the basis if the marks obtained in the written/online examination. They should also be fit in the prescribed Medical Classification of CEE-ONE for Stenographer Gr.III (English) before they are appointed.

10 The final empanelment for the vacancies notified would be as per eligibility & merit.

11 This notification may be given wide publicity by circulating to each and every station and depot of Division/Units and pasting on Notice Boards at prominent places.

12 Application under RTI Act: Any application even under RTI Act seeking any information will not be entertained till the completion of the entire selection process.

The copy of the Notification is also available in the web-site of RRC/Chennai and can be downloaded by the employees from the website viz., [www.rrcmas.in](http://www.rrcmas.in)

Digitally Signed by  
S.sangeetha  
Date: 06-04-2023 16:13:51

(S. Sangeetha)

**Assistant Personnel Officer/GL  
for Principal Chief Personnel Officer**