

**GOVERNMENT OF ANDHRA PRADESH  
HEALTH, MEDICAL AND FAMILY WELFARE DEPARTMENT,  
OFFICE OF THE DISTRICT MEDICAL AND HEALTH OFFICER, CHITTOOR**

**Notification No: 01/NHM/Recruitment/2022 Dated:21.12.2022**

**RECRUITMENT OF VACANT POSTS IN VARIOUS PROGRAMMES (SNCU/NBSU/NRC)  
UNDER NHM**

The Commissioner of Health and Family Welfare, AP, Mangalagiri, Guntur has issued orders to fill up the following vacant posts under NHM duly following the guidelines. Those who are Local Candidates of erstwhile Chittoor District to work on Contract basis in various programmes under National Health Mission (NHM) in Chittoor District initially for a period of one year only.

S.No	Designation	No. of Vacancies	Qualification	Salary Per Month
1	Staff Nurse (SNCU,NBSU)	23	Diploma in General Nursing Midwifery (GNM) / Bachelor Degree in Nursing from any of the institution recognized under the rules of Nursing Council of India with registration at A.P. Nursing & Midwives Council.	22,500/-
2	Lab-Technicians (SNCU)	02	One year Lab-Technician course after Intermediate(or) 2 years Lab-Technician course after SSC (or) B.Sc with Medical Lab Technology as one of the optional subject (or) B.Sc. Degree with BZC / Life Science in 1 <sup>st</sup> class with P.G. Diploma in MLT issued by NIMS / SVIMS (or) P.G. Diploma in Clinical Bio-Chemistry course of the university recognized by UGC (or) Diploma in Transfusion Medical Technology course certified by NIMS, Hyderabad Intermediate vocational course with 1 year clinical training / apprenticeship	19,019/-
3	Attender Cum Cleaner (NRC)	01	10 <sup>th</sup> class or its equivalent	12,000/-
4	Cook Cum Care Taker (NRC)	01	10 <sup>th</sup> class or its equivalent	12,000/-
5	Paediatrician (SNCU)	04	MBBS with PG Degree / Diploma in Paediatrics at the institution recognized by the MCI with registration and updated renewal at A.P. Medical Council	1,10,000/-
6	Security Guards (SNCU)	05	10 <sup>th</sup> class or its equivalent	12,000/-
7	Supporting Staff (SNCU)	03	5 <sup>th</sup> Class Pass, only Female Candidates should be selected as they have to support the lactating mother in breast feeding mothers in SNCUs	12,000/-
8	Medical Offices (NBSU)	14	MBBS recognized by Medical Council of India. The Candidate must be registered in the AP Medical Council.	53,495/-

**Schedule**

1	Date of issue of Notification	22-12-2022
2	Last date for receipt of application	31-12-2022
3	Publication of provisional Merit list	10-01-2023
4	Redressing grievances and Publication of final merit list	16-01-2023
5	Issue of appointment orders	23-01-2023

Hence, Applications are invited from the qualified candidates for the above said posts, from those candidates, who have not crossed the age of '42' years. Age relaxation for upper age limit to those candidates belongs to SC/ST/BC are '5' years and '3' years for Ex-Service Men / Women and 10 years for Physically Handicapped Persons up to a maximum for 52 years. The maximum age shall be reckoned as on 01-12-2022.

**The number of posts notified for recruitment and the remuneration shown against each category is purely tentative and may likely to be increased or decreased.**

**SELECTION CRITERIA :**

S.No	CRITERIA	WEIGHTAGE (Total Marks 100)
a)	Aggregate of Marks obtained in all the years in the Qualifying Examination	75% of Marks obtained in professional course
b)	Max. 10 marks weightage for No of years since passing qualifying Examination	Up to 10 Marks @ 1.0 Mark per completed year after acquiring requisite qualification (completion of internship)
c)	Max.15 marks weightage for Experience of Government Service including Contract Service	<p><b>Based on Working Area:</b>            @ 2.5 marks per six months in Tribal area.            @2.0 marks per six months in Rural area.            @ 1.0 marks per six months in Urban areas.</p> <p><b>Based on COVID Duties :</b>  <b>1.</b> The Covid staff who were appointed for a period of 6 months but were discontinued not on account of any fault on their part, shall be considered for providing weightage in proportion to days for services rendered by them, However for calculating same, every completed month shall be taken as a unit, for example for a two month period of services rendered they shall be given 1/3rd of the weightage i.e., applicable for a six (6) months work.  <b>2.</b> The Staff who were appointed for a period of (12) months, but were discontinued not on account of any fault on their part, shall be considered to provide weightage proportionately for a period less than the period of (12) months in the same manner as illustrated in point (1).  <b>3.</b> The contractual staff who completed (6) months of service in COVID duties in two different spells, shall also be provided weightage as specified under (6) months period.  <b>4.</b> However, those staff removed from the duties before the expiry of the period of their contract due to indiscipline, poor wok performance or lack of requisite skills shall not be extended this benefit.  <b>5.</b> The above dispensation is given as a one-time measure due to the extraordinary circumstance in which the staff have discharge their duties and shall not be used a precedence to claim parity while claiming any weightage for services under any other circumstance or category of services rendered. Under no circumstance, the weightage given shall exceed 15% for any individual candidate for all kind of service rendered.  <b>6.</b> 5.0 marks for six months Covid-19 services. +0.83 marks for each additional month..  <b>7.</b> The candidates claiming weightage should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.</p>

**Note-1:** The maximum Weightage as mentioned at point –(C) for Government service rendered in Tribal/Rural/ Urban areas including COVID-19 duties is 15% only.

**Note-2:** The above COVID-19 Weightage shall be applicable only to the persons who have rendered their services for COVID-19 on Contract/Outsourcing basis and are appointed by the District Collector through the DM&HO /DCHS/ Superintendent of Teaching Hospitals

**Note-3:** Service weightage marks will be considered only for services rendered in Health, Medical and Family Dept. only.

**Note-4:** Service certificates will be valid only if issued by DM&HO /DCHS/ Superintendent of Teaching Hospitals in the prescribed format as issued through this notification.

## **CONDITIONS FOR AWARDING SERVICE WEIGHTAGE:**

The weightage, for recruitment of Staff nurses, Medical Officer, Lab Technicians, Attender Cum Cleaner, Cook Cum Care Taker, Paediatrician, Security Guard, Supporting Staff, and to the staff working in UPHC, 104 Services, HDS/CDS/Aarograsri HCT, Trauma care, APSACS, NHM and other GOI Schemes who are appointed on contract basis through District Selection Committee or appropriate selection process whichever is applicable under the control of Director of Public Health & Family Welfare/Commissioner of A.P.Vaidhya Vidhana Parishad/ Director of Medical Education in addition to the categories allowed for weightage. The candidates claiming weightage should be enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

## **CASTE & COMMUNITY :**

- a. Community Certificate issued by the competent authority in terms of G.O.Ms.No.58, SW(J) Department, dt.12-05-1997 (Candidates belonging to BC, SC & ST of **other States are not entitled for reservations**).
- b. The General Rule 22 of Special representation shall apply to the appointments of these posts subject to various provisions in the relevant Service rules, except in the case of Physically Handicapped persons.

The reservation to Women will apply as per General Rule 22-A (G.O.Ms.No.41,WD&CW (Estt.) Department, dt.01-08-1996 and as per the G.O.No.63 GAD (Ser.D), **Dept Dated. 17.04.2018**.

## **The Rule of Reservation to local candidates is applicable :**

**Local :** In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No.674, G.A.(SPF.A) Department, dt.29-10-1975), G.O.P.No.763, G.A.(SPF.A) Department, dt.15-11 -1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department, dt.07-03-2002, Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from IV class to SSC) or Prescribed Residence Certificate issued by the MRO as the case may be. Subsequent production of the certificates will not be entertained under any circumstances.

## **DEFINATION OF LOCAL CANDIDATE :**

1. "LOCAL CANDIDATE" Means a candidate for direct recruitment to any a post in relation to that local area where he/she as studied in educational institution(s) for not less than four consecutive academic years prior to and including year in which he/she appeared for SSC its equivalent examination. If however, he/she has not studied in any educational education during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
  2. In case the candidates does not fall within the scope of the above, it will be considered if he/she has studied for a period of not less than Seven years prior to and inclusive of the year in which he/she has studied for the maximum period out of the said period of seven years and where the period of his/her study in two or more local areas or equal such local area where he/she has studied last (in such local areas) will be taken her/his determination of Local Candidature. Similarly, if he/she has not studied during the above said period in any educational institution(s) the place of residence during the above period will be taken in to consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she resided last.
  3. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the educational institution(s) where he/she has studied during the said 4/7 Years period. If, however, it is based on residence, a certificate should be submitted which is obtained from an officer of the revenue department not below rank of Mandal Revenue Officer, in independent charge of a Mandal.
  4. If, however, a candidate as resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be separate certificate from the Mandal Revenue Officer, exercising jurisdiction have to be obtained in respect of different areas .
- NOTE: A Single Certificate, whether of Study or residence would suffice for enabling the candidate to apply a "LOCAL CANDIDATE".
5. Residence certificate will not be accepted, if a candidate has studied in any Educational institutions upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
  6. The candidates claiming reservation as Local candidates should be enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

## HOW TO APPLY:

- Candidates visit <https://dmhoctr.wixsite.com/chittoor> (or) <https://chittoor.ap.gov.in> website and download the application, should come to the O/o District Medical and Health Officer, Chittoor on or before the above mentioned date submit the Prescribed Application(appendd with the prospects) along with the following enclosures with self-attestation.
- SSC or equivalent certificate (for Date of Birth).
- Latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned from mee-seva, village/ward secretariats. In the absence of proper certificates the candidate will be considered as OC candidate.
- In case of Physically Challenged person, latest certificate issued by SADAREM should be enclosed for candidates claiming reservation under PH quota.
- In case of Ex-servicemen, relevant certificate issued by competent authority shall be enclosed.
- Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, residence certificate from MRO for previous 7 years. (in prescribed proforma). In the absence of the above certificate the candidate will be considered as Non- local.
- Professional qualification Certificates / Provisional.
- Internship completion certificate.
- Aggregate of marks obtained in all the years in qualifying the examination (Cumulative Marks Memo)
- Certificate of permanent Registration in APSMCC under MCI Act./ AP Nurses, Midwives Nurses council & Renewal Certificates.
- Service certificate (Prescribed Proforma only) from the controlling officer concerned (DM&HO/DCHS / Superintendent of Teaching Hospital). In absence of which the candidate will not be given any weightage.
- The application submitted without the required certificates and incomplete applications will be rejected summarily.
- Reservations to disabled persons, are subject to their eligibility to the posts shall be subject to special rules/adhoc rules governing the posts.
- All are informed that the various conditions and criterion prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.
- The District Selection Committee is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentially, so to ensure that the principle of merit is scrupulously followed.
- The candidates doing PG shall not apply. Permission will not be given to continue their PG course under any circumstances if selected.
- The above appointments are purely temporary and contract basis under NHM.
- The selected and appointed candidates should stay at their bonafide Headquarters only.
- Selected and appointed candidates are barred from doing private Practice.
- Selected candidates shall be liable to serve in any part of the District.

**FEE:**

The applicants must pay fee by way of Demand Draft in the name of “**The District Medical and Health Officer, Chittoor**”, at any nationalized bank only and enclose the DD along with the application: -

OC/ ST/SC/ BC candidates	Rs.300/- (Rupees Three Hundred Only)
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**DEBARMENT:**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing in-correct information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.

**DISTRICT SELECTION COMMITTEE DECISION TO BE FINAL**

The decision of the District Selection Committee pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The District Selection Committee also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

Sd/-  
Collector and District Magistrate,  
Chairman District Selection Committee  
CHITTOOR.

**GOVERNMENT OF ANDHRA PRADESH**  
(Notification No: 01/NHM/Recruitment/2022 Dated:21.12.2022)

Affix  
Latest colour  
passport size  
photo with self  
attestation

APPLICATION FOR THE POST OF \_\_\_\_\_  
(Mention the Post name as mentioned in the Notification)

1) Name of the applicant(in BLOCK letters)					
2) Father's Name / Husband's Name					
3) Residential Address :					
4) Candidates personal mobile no. (Mandatory)* <b>All communications will be through mobile only</b>					
5) Sex : (Male / Female)		4) Date of birth :			
6) Religion :		6) Social Status: (SC/ST/BC -(with A,B,C,D)/OC-EWS/ OC)			
7) Relaxation of age if any : (Yes/No)					
8) Whether belongs to physically handicapped (latest Certificate issued by the SADAREM only valid )				(Yes/ No)	
9) If belongs to Ex-Service men, length of service in armed force (Only Candidate must be Ex-service men/women)				(Yes/ No)	
<b>**Study and conduct certificate details from Class-IV to X Class**</b>					
Sl. No.	Class	Year of passing	Name of the School & Place		District
1	4 <sup>th</sup> Class				
2	5 <sup>th</sup> Class				
3	6 <sup>th</sup> Class				
4	7 <sup>th</sup> Class				
5	8 <sup>th</sup> Class				
6	9 <sup>th</sup> Class				
7	10 <sup>th</sup> Class				
Professional/Required Educational Qualification :					
Month & year of passing		Max. marks/ Grade/Points	Marks /Grade/Points obtained	Percentage of Marks Grade/Points /	

Name of the council / board in which registered	Registration No:	Year of Registration	Renewal registration Valid up to mm/yyyy

**Experience details if any in Health, Medical and Family Welfare Department to be submitted for the post shall be furnished hereunder and the copy of experience certificate shall be enclosed to the application**

Name of the institution where the candidate gained experience	
Specify Working areas Urban / Rural / Tribal	
Period of working (indicate DD/MM/YYYY)	From _____ To _____
No. of completed years	
Whether, the institution where the candidate has worked in Health Medical and Family Welfare Department	Government
If the candidate worked in government name of the department and scheme in which worked	

**DECLARATION**

I, \_\_\_\_\_, S/O / D/O / W/O. \_\_\_\_\_,  
resident of House No: \_\_\_\_\_, Address \_\_\_\_\_,  
\_\_\_\_\_ do hereby  
declare that, all the particulars furnished in my application are true and correct. I have read the entire notification and abide to the guidelines. I, further declare that, if the above particulars are found incorrect, I shall be liable for termination from service with immediate effect without any notice.

**Signature of the applicant**

**:: CHECK LIST ::**

Sl. No.	Enclosures	Status
1	Marks memo of SSC ( or) equivalent certificate	<b>Yes/No</b>
2	Latest caste certificate (in case of SC/ST/BC)	<b>Yes/No</b>
3	Latest physically handicapped certificate /Ex-Servicemen (if applicable).	<b>Yes/No</b>
4	Ex-service men / women in armed forces certificate (if applicable)	<b>Yes/No</b>
5	Study certificates from Class-IV to X where the candidate studied.	<b>Yes/No</b>
6	Marks memos of all the years of qualifying examination	<b>Yes/No</b>
7	Provisional / Permanent certificate of qualification	<b>Yes/No</b>
8	Permanent registration certificate of A.P. Nurses & Midwives Council / A.P. Para Medical Board.	<b>Yes/No</b>
9	Service certificate issued by the concerned government departmental institution head (if applicable)	<b>Yes/No</b>
10	Latest passport size photograph of the applicant was affixed with attestation	<b>Yes/No</b>
11	Demand draft for Rs.300/- drawn in favour of " <b>The District Medical &amp; Health Officer, Chittoor</b> " was enclosed	<b>Yes/No</b>

**Signature of the applicant**



**CERTIFICATE TO BE ISSUED BY THE CONTROLLING OFFICER CONCERNED  
DM&HO/DCHS/SUPERINTENDENT OF TEACHING HOSPITAL**

This is to certify that \_\_\_\_\_ S/o, D/o, W/o, \_\_\_\_\_  
has been working as \_\_\_\_\_ in PHC/CHC/AH/District Hospital on  
Contract / Out sourcing with the financial concurrence of the Govt. The details of his/here services  
as on \_\_\_\_\_ as follows :

Name of the institution	Tribal/Rural /Urban	Working Period		Reasons for breaking service if any	Whether there is financial concurrence for recruitment	Chares/ Allegations / Adverse Remarks if any
		From	To			

There by declare that

1. His/ Her services as \_\_\_\_\_ during contract/ outsourcing period are satisfactory.
2. He/She does not have any adverse remarks from his/her superiors during the period of contract services as \_\_\_\_\_
3. He/She is eligible for contractual service weightage as per the rule published in the notification and Govt. Orders

Station:

Date :

**SIGNATURE OF THE CONTROLLING  
OFFICER  
(DM&HO/DCHS/  
Superintendent of Teaching Hospital)**